

Version 5.1.0.14 Highlights

New Hotkeys/Shortcuts in the Shipment Information Screen

PAGEUP opens the Move Type Selection Box.

For example, if you are entering a pickup:

1. Select the customer
2. Hit the Page Up button
3. Hit the up arrow the select Pickup Only
4. Hit Enter. You will now be on the Pickup Tab→Shipper Address
5. Hit Enter again to use the default address or hit TAB to go to the address name field

Alt+G selects the General Tab, Alt+P selects the Pickup Tab, Alt+D selects the Delivery Tab

Alt+L selects the Line haul Tab, Alt+H selects the Charges Tab

On the Charges Tab:

Alt+O Brings up the Other Charges Dialog

Alt+N Brings up the No Calc Dialog for the selected charge line

Alt+E Brings up the Settlement Dialog for the selected charge line

Alt+I switches to the DIMS tab

Alt+M switches to the surcharge tab on a Misc or a LineHaul Only move

Note: In any windows program, if there is a button, menu or a tab with 1 letter underlined, then ALT+letter will “click” that item.

Misc/Other and LineHaul Only Shipment Behaviors

- You can now enter a POD for a Misc shipment on the General Tab
- You can now enter a POD for a Line haul shipment on the Line haul Tab
- Misc and LH shipment now show up in the shipment review screen
- Surcharges can now be applied to a Misc/ LH shipment (located on the Charges Tab behind the DIMS tab)

Fuel Surcharges on Accessorial Charges

- A surcharge can be made Eligible for Fuel by clicking the checkbox for Fuel Surcharge Eligible in File→Rates→Surcharges. If the override is 0.00 then the system will use either the customer specific fuel % or the global terminal %. *Note: Attempt Surcharges already calculate Fuel, therefore checking this box on an ATTEMPT surcharge will calculate double.*

Driver Settlement Improvements

- Pickup Settlements are now separate from Delivery Settlements
- Additional Settlements can now be added to a job by doing the following:
 1. Go to Other Charges and select Add New
 2. Select the driver and specify a description of the charge
 3. Enter 0.00 for the **Total**
 4. In **Eligible**, Enter the Total Amount to be given to the driver
 5. In %, enter 100 and Save. This charge will not show up on any paperwork except for the settlement reports.
- The Incentive Program now functions by either entering driver bonus (or penalty) of X % or X dollars based on a level of eligible revenue
- In Manage Settlements, a Post Processing Button (looks like Money) was added to apply incentives as well as to automate deductions based on total Eligible or Settlement revenue for a period (i.e. Insurance).

Report Additions

- A Billing Verification Report has now been added to the Release To Billing dialog. This report can be used to check what will be moved over into Billing along with the charge information
- A Half Sheet Airbill has now been added. It is available to any company that does not use the Dot Matrix printing option (Print Airbill (Sheet)). This bill looks like a standard 5 inch Airbill and can be ripped in half like the DR. Also, it can be quickly printed from dispatch by selecting a shipment and hitting Ctrl+1.