



Quick Start Guide

eStatus Installation/Configure Directions

This Document is intended to give an overview on how to install and configure the Crown Data Systems eStatus software.

Installing:

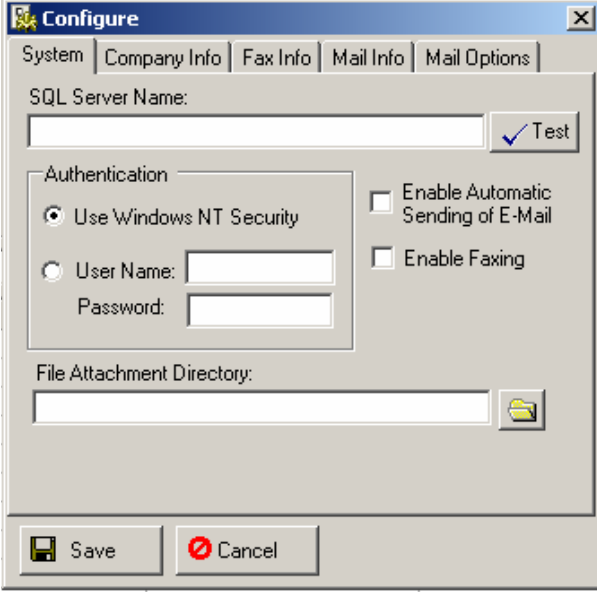
- 1) Locate and then double click the “Setup.exe” file that is in the eStatus V2 folder.
- 2) Click on the next button to start the installation.
- 3) Make sure the install drive and folder being displayed is correct. If it is not correct browse to the correct drive and folder for installation. (Usually the default install displayed is correct)
- 4) Select toward the bottom of the window if you would like anyone one else on this computer to use the eStatus software.
- 5) Click on the next button to continue the installation.
- 6) When the installation is complete click on the close button.

Starting and Configuring eStatus:

- 1) Click on your start menu, go to the Crown Data Systems folder from the All Programs listing, and select eStatus to start the eStatus software.
- 2) From the File menu select Configure.

Configuring:

The System tab:



The screenshot shows a 'Configure' dialog box with the 'System' tab selected. The dialog has a title bar with a close button. Below the title bar are five tabs: 'System', 'Company Info', 'Fax Info', 'Mail Info', and 'Mail Options'. The 'System' tab is active and contains the following fields and options:

- 'SQL Server Name:' followed by a text input field and a 'Test' button with a checkmark icon.
- An 'Authentication' section with two radio buttons: 'Use Windows NT Security' (selected) and 'User Name:' (unselected). The 'User Name:' option has a text input field and a 'Password:' label with another text input field.
- Two checkboxes: 'Enable Automatic Sending of E-Mail' and 'Enable Faxing', both of which are currently unchecked.
- 'File Attachment Directory:' followed by a text input field and a folder icon button.
- At the bottom, there are two buttons: 'Save' (with a floppy disk icon) and 'Cancel' (with a red 'X' icon).

- 1) Enter your SQL Server Name then click test to make sure the correct server name was entered. It will say “Test Connection Successful” if the correct SQL Server Name was entered.
- 2) You can check “Enable Automatic Sending of E-Mail” if you want automatic E-Mailing of the POD or status setup. You can also check “Enable Faxing” if you want to enable faxing capability.
- 3) Click on the save button to save your settings on this tab.

The Company Info tab:

Configure

System Company Info Fax Info Mail Info Mail Options

Name:

Address:

City: State: Zip Code

Area Code: Local Phone Number:

Paperwork must be complete to show charges

Save Cancel

- 1) Enter company name and address info.
- 2) Paperwork must be complete to show charges should stay checked. This works in conjunction with Crown Freight Manager and the Paperwork "PW" check box on the shipment review and completion screen.
- 3) Click on the save button to save your settings on this tab.

The Fax Info tab:

Configure

System Company Info Fax Info Mail Info Mail Options

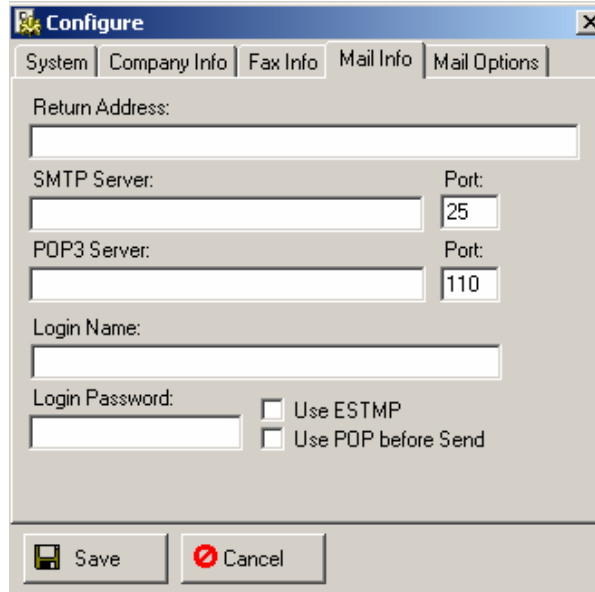
Fax Contact:

Area Code: Local Fax Number: Pre Dial String:

Save Cancel

- 1) Enter your Fax contact, area code and phone number for fax transmissions.
- 2) Click on the save button to save your settings on this tab.

The Mail Info tab:



The screenshot shows a 'Configure' dialog box with the 'Mail Info' tab selected. The dialog has a title bar with a close button (X) and a menu bar with 'System', 'Company Info', 'Fax Info', 'Mail Info', and 'Mail Options'. The 'Mail Info' tab contains the following fields and options:

- Return Address: [Text Input Box]
- SMTP Server: [Text Input Box] Port: [Spin Box with value 25]
- POP3 Server: [Text Input Box] Port: [Spin Box with value 110]
- Login Name: [Text Input Box]
- Login Password: [Text Input Box]
- Use ESTMP
- Use POP before Send

At the bottom of the dialog are two buttons: 'Save' (with a floppy disk icon) and 'Cancel' (with a red X icon).

1) Enter your E-Mail address into the Return Address box.

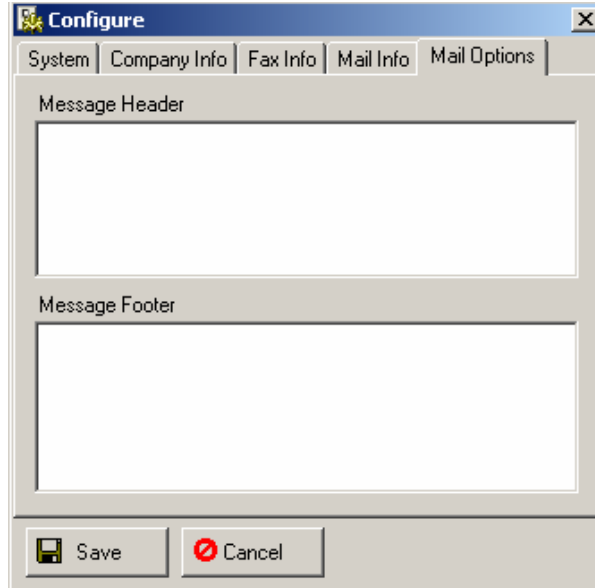
Note: The following info can be found in Outlook or Outlook Express if you use it. You can also obtain this info by contacting your Internet Service Provider or IT administrator.

To obtain the info from Outlook select from the tools menu “E-Mail Accounts” and make sure view or change existing E-Mail account is selected and click next. Then select the E-Mail account from the list and click on change. You will see the incoming POP3 server and outgoing SMTP server listed.

To obtain the info from Outlook Express select from the tools menu “Accounts”. Click on the mail tab and then select your E-Mail account and click on properties. Then click on the servers tab. You will see the incoming POP3 server and outgoing SMTP server listed.

- 2) Enter the SMTP Server info and leave at port 25.
- 3) Enter the POP3 Server info and leave at port 110
- 4) Enter your login name, this is usually the beginning of your E-Mail address minus the @(info)
- 5) Enter the password for your E-Mail address into the Login Password box.
- 6) Click on the save button to save your settings on this tab.

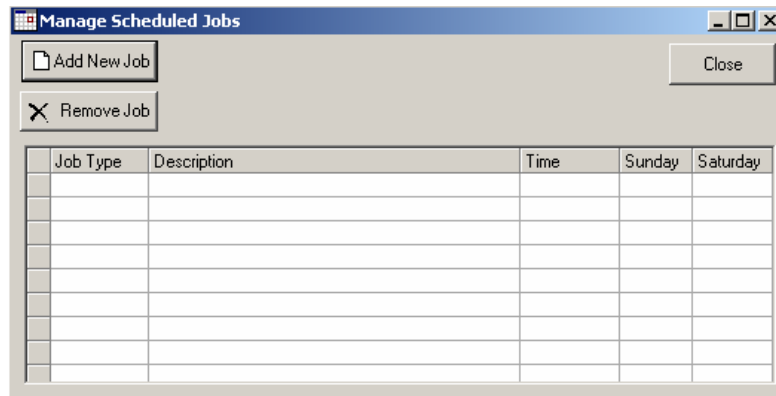
The Mail Options tab:



- 1) You can enter a message header and message footer in the E-Mail transmission if desired.
- 2) Click on the save button to save your settings on this tab.

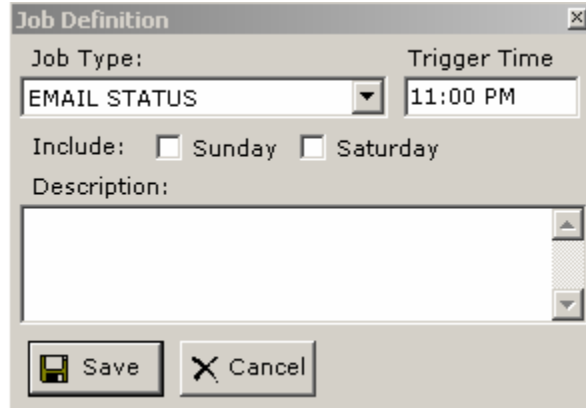
Setting up Schedules for E-Mailing and faxing:

- 1) Select from the tools menu Scheduled Jobs. The Manage Scheduled Jobs window will open.



- 2) Click on Add New Job
- 3) Select the job type that you would like from the drop down list. Choose your trigger time for the schedule to run. You can check Sunday and Saturday as

well for the schedule. You can then enter a description for the schedule if you would like.



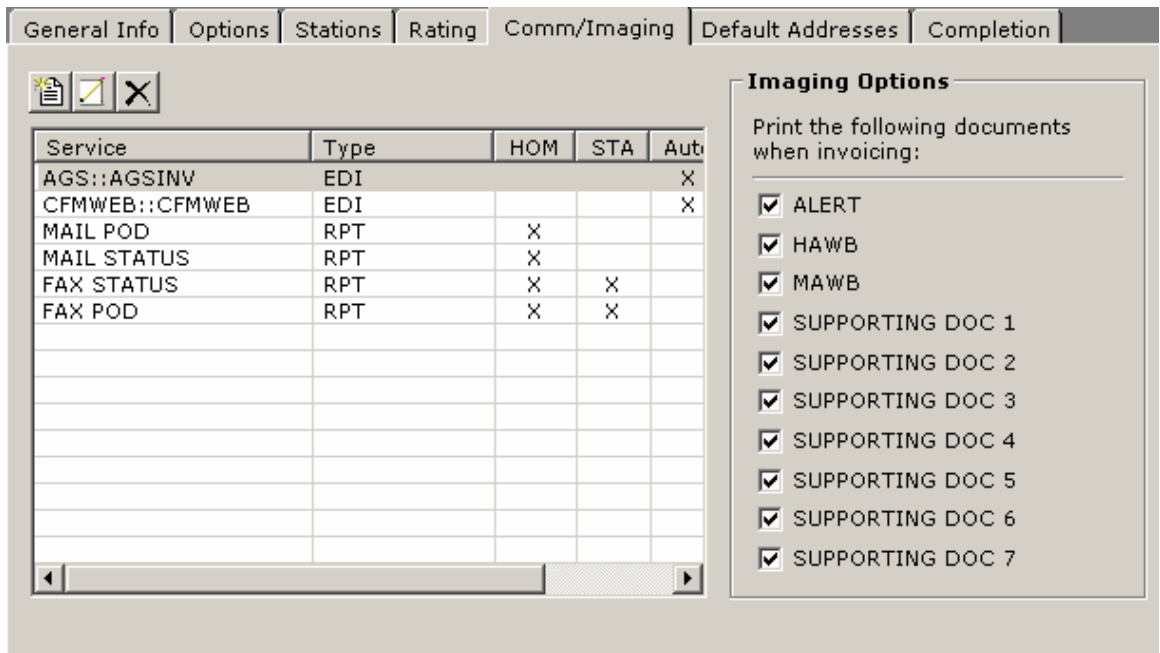
The image shows a 'Job Definition' dialog box with the following fields and controls:

- Job Type:** A dropdown menu currently showing 'EMAIL STATUS'.
- Trigger Time:** A text box containing '11:00 PM'.
- Include:** Two checkboxes, one for 'Sunday' and one for 'Saturday', both of which are currently unchecked.
- Description:** A large empty text area for entering a description.
- Buttons:** 'Save' (with a floppy disk icon) and 'Cancel' (with an 'X' icon) buttons at the bottom.

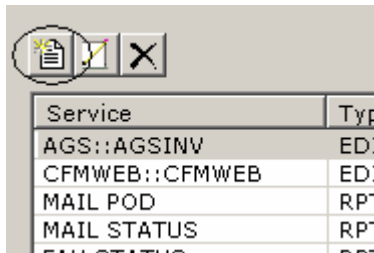
- 4) Click on the save button to save your settings for the entered schedule.

Configuring Crown Freight Manager 5 for use with eStatus:

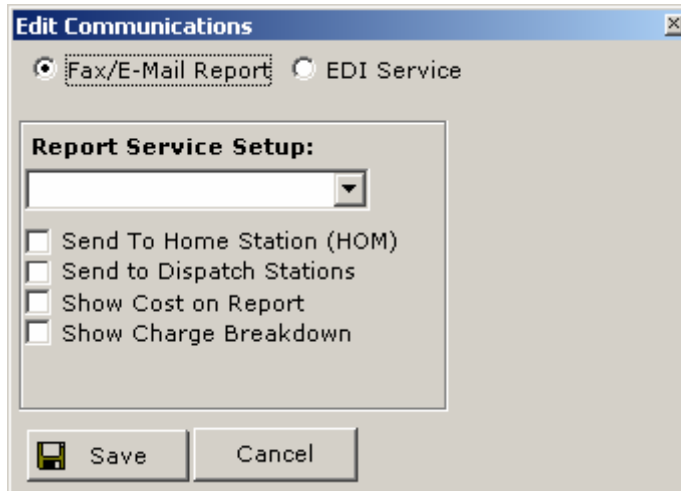
- 1) Open the Crown Freight Manager software.
- 2) Select from the file menu, "Customers".
- 3) Click on the Comm/Imaging tab.



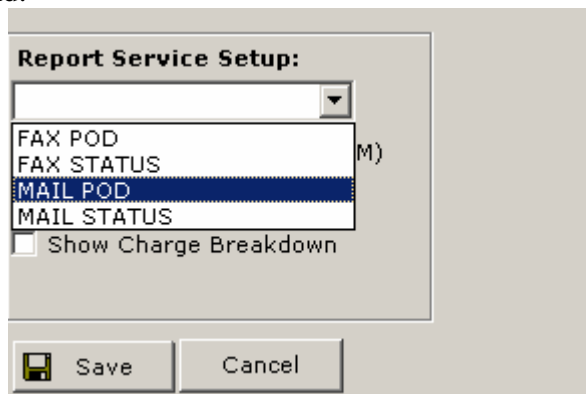
- 4.) Select the customer that you would like to send and E-Mail or a fax to.
- 5.) Click on the “Add New Communication Service” button.



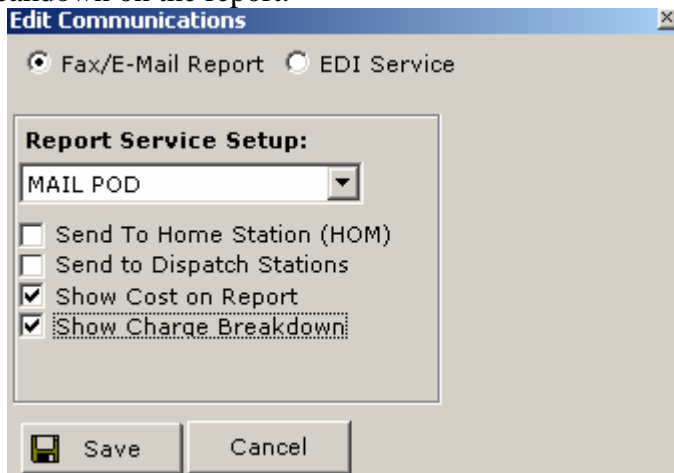
- 5) Select the type of communication you would like to send.



- 6) From the Report Service Setup drop down menu choose the type of report to send.



- 7) Check if you want the report sent to your HOM station and or dispatch stations. Check if you would like the cost on the report and or the charge breakdown on the report.



- 8) Click on the save button to save your settings for the newly added customer that you would like a report sent to.

